

1. Education and Outreach

- a. Met on 5/23 with all the law enforcement agencies in Travis county to discuss utilization and answer questions. All are working on their operating procedures and we will meet once again closer to opening. I will be attending the next area Chief's meeting to present to all the police chief's in Travis County and answer questions. Assistant Chief Newsom, is working on APD's operating procedures and policy on issuance of citations.
- b. Met with all the indigent SUD providers and have started the process of developing a provider network for our referral activities. We will be coordinating a meeting with the for-profit providers and sober living. We are working on a comprehensive resource binder for all SUD services.
- c. We have a meeting scheduled with EMS and Dr. Escott on June 29 to finalize the working process and transfer protocols for EMS to the sobering center.
- d. Our SBIRT staff and social work interns have been very active and have made much progress in outreach and education. They have identified a list of community outreach targets and begun scheduling meeting and visits. We have developed a complete community presentation that can be scaled to the audience. They have created "Community Fact Cards" and we have developed a "Partnership Card" and a "Community Information." These are attached.
- e. A preliminary "Know Your Options" PPT has been developed and will be working on detailing it. This is attached.
- f. I continue to meet with student groups and university administration at UT and TSU. This is a process that requires some diligence and finesse as I would like university administration support for education, outreach, and utilization of the Sobering Center. In additions I have been talking with students and student groups getting feedback on the "know your options" campaign and will be using the feedback I have received to refine our messaging.
- g. We are reaching out to community and neighborhood groups and businesses in and around the Sobering Center as well as high risk areas.

2. Sobering Center Physical Plant & Infrastructure

- a. Renovation on the physical plant continue. We have been informed by the County that the building renovation remains on schedule for a July move in, the exact date is yet to be determined. Our access had been restricted due to liability issues, so I have no visual confirmation.
- b. We have received the bids for furniture and equipment. We will be bringing our recommended vendor and contract for the next board meeting approval.
- c. We will begin ordering supplies and other items, as turn around can be 4-8 weeks.

3. Sobering Center Service Delivery

- a. The clinical protocols and administrative process documents are in draft and will going out for review and comments to our experts in the next week. Once we have comments back we will finalize and sent to Clark Richards office for a final review.
- b. We had a meeting with the City and County of the FY19 Interlocal Agreement. We will be working with the City of the next month to finalize the deliverables and the budget for FY19.

- c. We have begun working in earnest on our documentation, data, and information infrastructure. We have gathered a great deal of information. The City has given us access to their GIS software, we still need to work out with them having a specific site for Sobering Center and not piggybacking off of the Homelessness data project. Once we receive approval to purchase the electronic health record, we will begin the process of transferring out paper documents to electronic. We have also begun a conversation with a group out of Houston, Patient Care Intervention Center (www.pcictx.org). Houston has started a pilot project, where the Sobering Center is the lead, to share information and coordinate/centralize the care of persons who are high utilizers of criminal justice, health care, and crisis services.
- d. We have been hiring all of our staff, see the update staffing roster. All of the direct care employees (Paramedics and RSS) will be starting July 11.
- e. We are finalizing our new employee training all staff will get training in every area for cross coverage (within the scope of their practice).

4. Financial Report

- a. We are in line with our budget with exception of the line item for profession due the executive search costs (there was an outstand \$10,000 payment).
- b. We have a technology equipment expenditure this last month. We have ordered all of your technology related equipment.
- c. We are going to developing a fundraising plan over the next few months.

Activities for June/July

- a. Community Outreach- Walking Tours to deliver information to business, office building, and residences in four high risk zip codes as well as area around the sobering center and downtown area.
- b. Education- Refinement and deployment of “know your options” campaign and material.
- c. Provider visits with information drop off.
- d. Database of community assets for our client population
- e. InSync- development and testing
- f. HR- on boarding of all new staff. New employee training curriculum.
- g. Operations/Facilities- Ordering of furniture, supplies, and equipment
- h. Program- Operational and administrative protocols. Coordination with law enforcement and EMS
- i. Branding and media- social media plan, dynamic website deployment, traditional media plan and exposure, planning for grand opening. Culture video
- j. Intern projects- Deaf and hard of hearing outreach and education. East of I-35 outreach and education. Legislative agenda for changes in law. Law Enforcement video. “What is PI”